## Submit Data

- Data must be error free
- If completeness check shows information error free then submit data button is activated and user sends data to DNR
- Email message acknowledging receipt sent to user.
- Email message acknowledgement also sent to regional compliance person

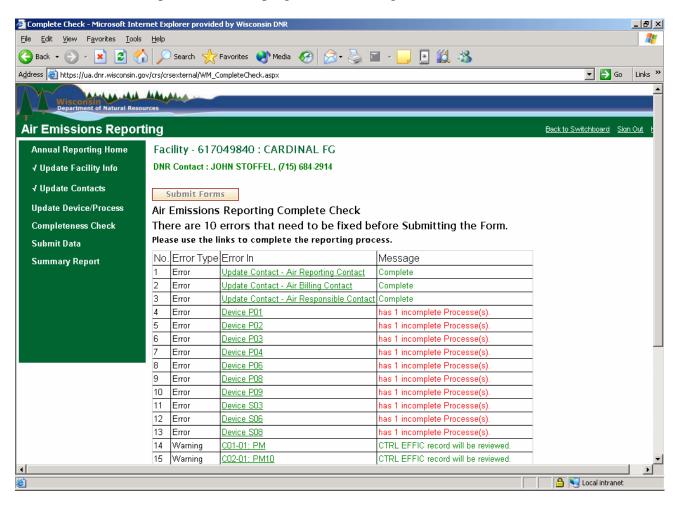
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## Disclaimer

Information shown on screens for this tutorial was taken from test data developed for the air emission reporting program. Device, process, and other information from existing facilities were used for illustrative purposes only. Existing facility data was used to show typical usage of screens in the program. None of the information presented in the following screens should be viewed as accurate information.

## **Air Submit Data**

The facility representative can submit completed air emission inventory data to DNR at anytime as long as the data is error free. Data is error free if the completeness check program acknowledges that there are no errors in the data.



Once the completeness check identifies that there are no errors in the data, the 'Submit Forms' button is activated. This button is located toward the top of the completeness check screen.

After the data is submitted, the DNR system sends a message back to the facility representatives email box acknowledging receipt. A copy of this acknowledgement is also sent to the regional air person responsible for the facility.